

WRWSD Board of Trustees Saturday Meeting – 12/14/24

President Levermore called the meeting to order at 9:30am.

Roll Call: Present: Armstrong, Feil, Levermore, Moore, Wales, Mgr. Wilkin, Mgr. Cahall

Absent: Harper and Kost were excused.

Minutes: A motion was made by Moore and seconded by Wales to approve the 11/26/24 minutes as distributed and read. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Levermore): President Levermore read the following:

➤ **Key Things To Be Aware of Regarding Your Water and Sewer**

- ❖ Lake Waynoka has its own water and sewer plant which is run by the WRWSD (Waynoka Regional Water and Sewer District). The WRWSD is a political subdivision of the State of Ohio and operates separately from the WPOA.
- ❖ Key contact numbers for the security and the WRWSD plant can be found on the web page under "About" and then "Local Resources". You can always be free to call the plant during normal working hours with any questions.
- ❖ Should your water service go out temporarily due to a water line or water main break you should be aware of the following:
 - The first priority of the WRWSD will be to fix the problem and get service back to customers. While you will obviously know your water is out just by trying to turn on your water, the WRWSD will, as soon as is practical, try to post a notice to the community on the website of the situation status.
 - Besides water not running, please remember that your toilets will not be able to flush once you have emptied the toilet tank.
 - Once water service is restored be aware that the pressure to the lines is gradually brought up, to minimize the chance of further water line failures. You, therefore, may initially have reduced water pressure.
 - Locations near to and impacted by the service failure will typically be advised to boil their water for consumption, as the lines had been opened to potential contamination during the event. A timeframe for the boil order will also be given.
 - Water may typically be discolored after the repair and service is restored. This is due to many factors like seldom used valves being exercised, the contamination mentioned above, and water possibly coming from a new source and direction. The WRWSD will look to flush the main lines. Once this is done, individual homeowners may want to run their water for a short duration to ensure the line from the street to their house has been cleared of potential air pockets and cloudiness.
 - You should be aware of the potential need to run your washing machine or cleaning out your icemaker as cloudy water could have been in these lines.
 - Each house has a grinder and grinder pump which sends your sewer discharge to the sewer plant. This unit requires both water and electricity to function properly. Please see the posted "Grinder Pump Reminder" notice. For more information on this.
 - **Note:** Having a service disruption with your water or sewer is certainly a concern, but it should not be confused with a disaster. Disaster information is outlined in the posted "Waynoka Awareness Safety Program" document.

➤ President Levermore recognized Paul Cahall's service to the WRWSD over the past 14 years with a certificate of appreciation and a gift to be presented at the WPOA meeting. President Levermore commended his hard work and efficiency. Paul was a VP on the OLCA and is instrumental in our community being viewed highly from other lake communities in the State of Ohio.

➤ The 2025 WRWSD budget proposal has been distributed to Trustees for review. We will be meeting Monday to vote on the budget. We have to wait until the WPOA approves their budget which they will be doing this morning. The WRWSD budget is required by the State of Ohio to be approved before December 31st.

➤ Potential WRWSD increases are as follows:

- Sewer expansion assessment in the amount of \$20/month. This money will be put into a reserve account for the project. The design of the facility is expected to cost \$1,000,000.00 thus the reserves will only cover a portion of this amount.
- Sewer will increase from \$46.50 to \$49.50.

- Water will increase from the current \$29.50 amount by either \$3.50, \$8.50 or \$10.00. This will be discussed finalized in the monthly meeting on Monday. WRWSD Trustees are working very hard to keep increases to a minimum.
- In closing, President Levermore said that our current sewer system was designed for roughly 770 homes. We are around 1,000 homes now and have been able to put off the expansion because of part-time residents. We are now at a point where it is no longer sustainable to accommodate community growth.

Treasurer's Report (Feil): Treasurer Feil reported that she has reviewed WRWSD financial records as of November 30th and has found no issues. Everything is running as expected.

Manager and Plant Superintendent Report (Mgr. Cahall/Mgr. Wilkin/Supt. Wilson):

- The water break was a big deal. There are standard operating procedures in place. Security personnel track a water pressure gauge periodically during their shift. The employee noticed the pressure dropping rapidly and began notifying WRWSD personnel. Water pressure was lost within two hours. Thankfully, five WRWSD staff came in to look for the leak in the dark. Using flashlights, they were able to locate the 6" main break in a remote location. It was sheared and workers were able to repair it later that day. A boil water advisory was issued. We expected that to last until Monday when we could get the water tested. Supt. Wilson made some calls and found a lab open on the weekend to have the water tested. The boil water advisory was lifted on Sunday. Naturally, with a break of this size, there was sediment in the lines and there is some air in the lines which makes the water look cloudy but settles after a few minutes. The WRWSD staff is "burping" the system to reduce air in the lines. Mgr. Wilkin assured everyone that their water is completely safe for consumption.

Old Business: None

New Business: None

Motions and Resolutions:

- A motion was made by Armstrong and seconded by Wales to approve the October 31st financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Armstrong and seconded by Wales to approve the November 30th financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.

Board Member Concerns: None

Membership Concerns:

- Ken Starek: expressed his thank you to the WRWSD staff for their quick response on locating the water break and getting it repaired. Mr. Starek would like to see more information to members be distributed quicker when serious issues arise. He is still experiencing a lot of sediment in his water. Mgr. Wilkin said that he has looked into One Call and it is expensive. AJ is exploring text notifications to members enrolled in the email blast.
- John Aldrich: suggested a water bill mailing opt-out for members to save the WRWSD money.
- Barry Pottinger: asked if there is an extra fee on new homes being built that go towards the sewer expansion. New homes pay \$18,000 for water and sewer hookup. A portion of that money goes into reserves.

Adjournment: The motion to adjourn was made by Wales and seconded by Moore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 10:03am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary